

The Student Council of the Missouri University of Science and Technology



2324B2 – The By-Law Modernization, Reorganization, and Maintenance Act

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WHEREAS, The Student Council By-Laws have been in desperate need of general maintenance and reorganization to match modern procedures,

THEREFORE, BE IT ENACTED The following changes to the By-Laws, as summarized and explicitly stated below.

Bill Summary:

1. Reorganizes By-Law numbering scheme and renumbers all By-Laws accordingly
2. Adds Collected Rules and Agreements (*see below*)
3. Changes standing committees to match current use cases
4. Makes clerical corrections and adds a clerical correction clause

Other changes proposed in the original summary have not been included.

The Collected Regulations and Agreements

The CRA is designed to contain a listing of all permanent agreements made between Student Council and external groups. This would include, but is not limited to:

- Definitions of Student Activity Fee Line Items
- Building authorizations (think Havener Center or the Fitness Center)
- Academic procedure agreements with the university
- Agreements or rules made in conjunction with Student Involvement
- Any other agreement which should become permanent record

Any item included in the CRA would be passed and amended as a Bill using the normal procedure.

Additions are bolded and underlined.

~~Removals are struck through.~~

Sections not listed have not been modified.

~~010000.~~ —DEFINITION OF A BY-LAW

Section 1.

Any Council action, which is intended to have a permanent effect on this document, must be approved in the form of a By-Law. Each By-Law must have a number, and may have a title. Each By-Law must be followed by the word—"Approved" with the date of approval on the same line. Each new By-Law must be submitted in the form of a bill.

Section 2.

~~Bills for By Law changes will be numbered by school academic year, given an "B" designation, and numbered progressively. Bills for Resolutions will be numbered by school academic year, given an "R" designation, and numbered progressively. Bills for Memos will be numbered by school year, given an "M" designation, and numbered progressively.~~

Section 3.

Clerical corrections may be made to these By-Laws without making an amendment if the following conditions are met:

- a. **The change has no effect on the meaning of a By-Law or any of its defined terms,**
- b. **The change does not alter any interpretations of the By-Laws,**
- c. **The change has no impact on the structure of Student Council.**

Any changes made in this manner must be presented at the next General Meeting, at which Voting Representatives shall have the opportunity to object to the change. If objections are made and not withdrawn, approval shall be subject to a majority vote.

~~020010.~~ BY-LAW NUMBERING SYSTEM

~~Numbers shall be assigned to Bylaws according to topic~~**By-Laws are to be numbered in the following manner:**

~~Bylaw Range: Bylaw Section~~

000 – 099	-Legislative and Meeting Procedures By-Law Procedures
100 – 199	-Membership Rules and Procedures Student Council Membership
200-199 – 299	-Committees Student Council Committees and Liaisons
300 – 399	-Boards Student Council Meetings
400 – 499	-Executives Internal Affairs
500 – 599	-Budgetary Affairs External Affairs
600 – 699	-Affiliate Organizations Affiliated Organizations
900 – 999	-Standing Orders Recognition and Classification of Campus Organizations
1000 +	-Collected Regulations and Agreements Definition of Terms

~~Beyond the above restrictions, a By-Law number may be any positive integer~~

~~0300~~**20. OFFICIAL COPIES OF THE BY-LAWS**

The official copy of the By-Laws shall be ~~considered~~ the version on the Student Council website **and kept within the Student Council office.** ~~An additional copy can be found on the Student Council portal.~~ The following offices or individuals shall receive and ~~hold~~ **have access to** official copies of the ~~S~~student Council By-Laws in either printed or electronic form:

1. Student Council **and its Membership**
2. **The** Department of Student Involvement
3. **The Office of the Vice Chancellor of for Student Affairs**~~Success~~
4. All Student Council Advisors
5. ~~Each Student Council Representative~~

Whenever a By-Law is amended, or a new By-Law is approved, a new copy of the By-Law must be sent to each of the above listed offices or individuals, and the Student Council website must be updated accordingly. Whenever a By-law is revoked, a notice must be sent to each of these offices or individuals and ~~the Student Council website~~ **all official copies** must be updated accordingly.

~~3500~~**30. SUSPENSION OF THE BY-LAWS**

The By-Laws of the Missouri S&T Student Council ~~can~~ **may** be suspended by a three-fourths (3/4) majority vote of the members present. ~~excluding~~ Sections which list higher voting requirements. ~~Higher voting requirements shall~~ **instead use the requirements** ~~be enforced as listed per~~ **in that** section. Correct parliamentary procedures and restrictions listed in the ~~C~~constitution shall be followed in all cases. Motions to suspend the By-Laws must state the specific By-Law to suspend in order to be accepted by the presiding chair.

~~3200~~**40. BILL AND RESOLUTION APPROVAL**

Section 1.

The officers will correct the punctuation, spelling, and format of all bills and resolutions that are approved by Student Council. To ensure that these changes do not alter the content or intent of a bill or resolution, the author(s) of the bill or resolution will approve the corrections to the bill or resolution before action is taken upon it.

Section 2.

All Bills and Resolutions must have a First Reading and a Second Reading before a vote may take place. These readings shall take place at separate meetings. The Second Reading may (but does not need to) be immediately followed by the approval vote within the same meeting.

~~3000~~**50. AGENDA PROCEDURES**

Section 3.

The Student Council ~~Reorder~~ **Vice President of Operations or the Clerk of the Council** will post the agenda and all required written material where it is accessible to the Student Council membership

three days (72 hours) before the general Student Council meeting for which the agenda applies. ~~They Recorder~~ will also inform Student Council membership of the above posting three days (72 hours) before that same Student Council meeting.

~~310~~**060. TRANSACTION OF BUSINESS DURING MEETINGS**

~~340~~**070. ORDER OF REPORTS**

21. Student Activity Finance Board ~~Lead~~**Chair**

~~315~~**080. MOTION FOR PAPER REPORTS**

Section 3.

The motion allows all reports normally read during a General Council meeting to be skipped on the agenda. All reports must still be submitted in writing to the ~~Recorder~~**Clerk of the Council**. At the discretion of the President, any member who would normally give a report may still elect to give a brief summary of their report, but is encouraged to limit it to critical information.

Section 4.

All written reports must be submitted to the ~~Recorder~~**Clerk of the Council** within 48 hours of the conclusion of the current General Body meeting.

Section 5.

No part of By-~~l~~Law 315 may be suspended by vote.

100. MEMBERSHIP RULES AND PROCEDURES

Section 1.

~~The representative and his/her organization~~**Members** shall be notified after each unexcused absence from a General ~~Body m~~**Meeting**. If ~~the recorder fails to notify the representative of his/her absence~~**no notification is given** within two weeks ~~following~~**of** the meeting, then the absence is excused.

Section 2.

If a ~~Voting representative~~**Representative** cannot attend a General ~~Body m~~**Meeting**, they may have a ~~P~~**Proxy** attend the meeting in their stead by appointing another ~~member of their organization~~**eligible student** to attend the General ~~Body~~**meeting** in their place. This person must meet the same requirements for membership as the original ~~R~~**representative**. The ~~replacement~~**Proxy** shall have the same rights and responsibilities as the ~~member~~**Representative** they are replacing. The ~~R~~**representative** must inform the ~~Membership Liaison or the Student Body President or Recorder~~**Vice President of Operations** prior to the start of the General Body meeting of the name of their replacement.

Section 3.

Any member failing to comply with Article IV, Section ~~68~~ of the Constitution will be expelled upon a two-thirds (2/3) approval of Council. The ~~M~~**member** will be allowed an appeal at this meeting. ~~If the member is brought up for removal due to Student Council absences,~~**"Student Council**

~~Absences" will be reset per Student Council's recommendation. If the member is brought up for removal due to committee absences and is not removed, "Committee Absences" will reset to 1.~~

Section 4.

~~General~~ Members who have absences as defined in the Constitution will be given the remainder of the semester to complete additional services to Student Council in order to excuse a previously unexcused absence; ~~however, if the member has accrued the number of absences required for removal, they will be given two weeks since their final unexcused absence to complete the additional service.~~ Additional service may include attendance at an additional committee meeting, attendance at a special committee meeting, or completion of some amount of service required by the ~~E~~xecutive ~~council~~**Committee**. This additional service may not exceed 2 hours of time **per absence**. Further, any member may only have up to 2 unexcused absences removed from their record in this manner per academic year.

Section 5.

In the event that an organization's ~~r~~**Seated Representative** is replaced, ~~the absences of the outgoing R~~epresentative will carry over to the incoming ~~r~~**R**epresentative.

Section 6.

In calculating the number of members in an organization, a student counts as a member if ~~he/she~~**they** meets the requirements for active membership defined by that organization's constitution and is ~~registered~~**considered** as a member of that organization ~~in~~**by** the Department of Student Involvement and on the ~~organizations~~**involvement** portal.

Section 7.

~~There shall be 15 Members at Large who shall be elected as specified in the Constitution.~~

- a. ~~Members~~**Representatives** -at- Large shall serve until they retire, become ineligible, or are removed. To be eligible to be a **Representatives at Large**~~Member at Large~~, a person must be a Missouri S&T student and must not be a current officer of Student Council.

Section 8.

A Member of the Year shall be elected each year by the members of Student Council. This election shall be by secret ballot and be held at the same meeting as the election of new officers. All members shall be eligible. **The winner shall be announced either at the final General Meeting of the year, or at the yearly awards banquet if one is hosted.**

Section 9.

A "Rookie of the Year" shall be elected each year by the members of Student Council. This election shall be by secret ballot and be held at the same meeting as the election of the new officers. Only members that have been on Student Council for less than one year are eligible. **The winner shall be announced either at the final General Meeting of the year, or at the yearly awards banquet if one is hosted.**

110. STUDENT COUNCIL CODE OF CONDUCT

Section 1. Introduction

- a. To ensure professional conduct while representing ~~university~~ **student** organizations and ~~housing units~~ **the Student Body** with integrity, these guidelines have been established.
- ~~b. A copy of the entire Code must be distributed during the first session of New Member Orientation and a contract must be signed stating agreement to uphold the Code by all members. The Recorder will keep these contracts on file.~~
- ~~e.~~**b.** Failure to comply with the provisions of this code may be grounds for disciplinary action as stated in By-Law 110, Section 4.

Section 2. Involvement Expectations

As a Student Council member, you represent and serve the Student Body of the Missouri University of Science and Technology. As such, while you are a ~~non-active~~ **member**, it is expected that you abide by the following:

- a. Attend all General ~~Council~~ **meetings**. This includes arriving on time, staying until the meeting is adjourned, and being prepared with a copy of the current agenda and your constituent's opinions on all orders of business. It is each individual's responsibility to sign in ~~with the Recorder~~ **prior to the beginning** of each meeting.
- b. Serve on and contribute to **at least** one (1) committee.
- c. Provide the ~~Recorder~~ **Vice President of Operations** with your student ID number and a ~~valid~~ email address so announcements and meeting minutes can be sent to all members.
- d. Uphold the name, reputation, and motto of Student Council at all times. The motto is "Develop Leadership, Serve the Students, Represent the Students."
- e. Behave in a manner that is respectful, accountable, and honest according to the Missouri S&T values.

Section 3. Standard of Conduct

The following acts are prohibited while at a Student Council meeting, activity, event, in the Student Council office, or while one is representing Student Council in any way.

- a. Forgery, alteration, or misuse of university documents, records, or identification, or knowingly furnishing false information to the University **or a student organization**.
- e. Unauthorized possession, ~~duplication~~ **duplication**, or use of keys to any University facilities or unauthorized entry to or use of university facilities.
- f. Violation of university policies, ~~rules~~ **rules**, or regulations or of campus regulations including, but not limited to, those governing residence in university approved housing, or the use of university facilities, or the time, place and manner of public expression.
- i. Failure to comply with directions of university officials acting in the performance of their duties.

- l. Violation of any federal, state, local law, or university policy.
- m. Unprofessional conduct as determined by the Vice President of ~~Internal Affairs~~ **Operations or the Student Body President**.

Section 4. Disciplinary Proceedings

- a. A written grievance should be turned into the ~~Recorder~~ **Vice President of Operations**.
- b. If the grievance is about the ~~Recorder~~ **Vice President of Operations**, the grievance should be given to the **Student Body President**.
- c. After the grievance is filed, the officer to whom the complaint was filed will meet with the accuser to determine if the complaint justifies action by Student Council.
- d. The ~~Recorder/President~~ **officer handling the report** will then meet with the accused to determine whether ~~he/she~~ **they** admits to the complaint.
- e. If it is determined that there is enough evidence available, the alleged victim, the alleged perpetrator, and any witnesses will go before a student court made up of five (5) representatives from the Student Council Executive Committee: ~~VPI~~ **Vice President of Operations**, two ~~EALs~~ **Executives at Large**, and two other members of the ~~e~~ **Executive Committee**. If any of these representatives ~~feel he/she is~~ **they are** biased, ~~or is~~ **are** included in the complaint, **or are not available**, the officer to whom the complaint was filed will appoint another member of the executive committee ~~to~~ **in** their place.
- f. The aforementioned student court will then recommend a sanction (if applicable) to the accused based on ~~majority preponderance of~~ **a standard of clear and convincing** evidence.

Section 5. Sanctions

Possible sanctions that the student court can recommend include:

- a. Mandatory office hours.
- b. Loss of position on Executive Committee or as a **Representative at Large**. ~~n~~ **MAE**
- c. Loss of ~~voice~~ **speaking** and/or **voting rights** in Student Council meetings. If an organization chooses, they may replace that member and **the Member is replaced, the new Member** receives their voice and/or vote back.
- d. **Expulsion of membership.**
- ~~d.~~ **e.** If an organization is involved in the grievance:
 - i. Loss of organization's ~~voice~~ **voting** and/or **speaking rights in Student Council meetings**. ~~vote~~
 - ii. Loss of representation in Student Council.
- ~~e.~~ **Expulsion of membership**

Section 6. Jurisdiction Area

This Code applies at all Student Council meetings, activities, events, in the Student Council office, or while one is representing Student Council in any way.

Section 7. Definitions

Active Member—any member of Student Council from point of time from when a person signs the membership contract to the moment the person's resignation of position is received by the Recorder.

Section 87. Statute of Limitation

The grievance must be submitted to the Recorder Vice President of Operations or Student Body President within two weeks after of the incident occurred, unless the incident occurred during the summer session or during wWinter bBreak, in which case, the grievance must be submitted within 2 weeks of the beginning of the next full semester starting.

450140. STUDENT COUNCIL HONOR CORD AND STOLE REQUIREMENTS

150460. STUDENT COUNCIL RECOGNITION PINS

200. STANDING COMMITTEE AND APPOINTMENT PROCEDURES

Section 4.

A Committee Member of the Year shall be selected each year by the lead chair of each standing committee of Student Council. The Executive Lead shall select the member, and the member shall be recognized at a regular Student Council meeting. All students who are members of the committee either or both semesters shall be eligible.

Section 5.

Ad Hoc committees can be appointed by the President as described in Article VII, Section 2, part 3 of the Constitution. These groups will be used to fulfill the duties of special interest or that require special members. The volunteers in these groups do not have the powers of a Student Council member unless already on Student Council or granted permission by the Executive Lead.

Section 6.

Executive Leads, and executive liaisons may be removed from office for failing to fulfill their duties or the code of conduct of Student Council. The removal may be initiated by either the Vice President of Operations or Student Body President. In order for removal to take place both the Vice President of Operations and Student Body President must agree on the decision and receive counsel from the Student Council Advisor before the decision is finalized. Reasoning for removal must be presented to the Executive Lead or executive liaison 3 days (72 hours) before the member is removed. The committee lead or executive liaison may appeal the decision in that time to the officer team of Student Council and be reinstated after a hearing by a majority vote of the officer team. If the Executive Lead, or executive liaison chooses not to appeal by notifying the President or Vice President of Operations, the removal goes into effect immediately.

Section 7.

At the beginning of each semester, the chair of each Executive Lead Standing Committee will determine whether or not whether to they will retain their standing committee. If they choose to retain the standing committee, general mMembers will be assigned to that committee as per usual. Any Lead whom who decides to retain their standing committee must meet as often as required by

the Vice President to which they report. If an Executive Lead who has chosen not to retain their standing committee determines that a committee meeting is useful or necessary, they may hold a special committee meeting to receive feedback and continue to hold special committee meetings as needed. Further, leads who choose not to retain their standing committee are subject to additional engagement requirements by the Vice President to whom they report. Advisory Committees must be retained by their corresponding executive lead.

215210. FITNESS AND RECREATION ADVISORY COMMITTEE

~~The Axillary Services Liaison is responsible for chairing the Fitness and Recreation Advisory Committee (FRAC). The FRAC~~ **Fitness and Recreation Advisory Committee (FRAC) is a committee** ~~serves~~ **to gather feedback regarding Gale Bullman, Intramural Services, the Athletics department, eteand other related services.** The committee will consist of members from Student Council Associate Organizations in addition to general voting members and Ad-Hoc members selected by the ~~Axillary~~ **Auxiliary** Services Liaison. This will help SAFB to delegate funds accordingly, recommend changes to the existing services, and take on additional responsibilities as deemed necessary by the officers, executive committee, or general body. The Fitness and Recreation Advisory Committee has one chair, ~~and the chair is the Axillary~~ **Auxiliary** Services Liaison ~~Lead.~~

220215. HAVENER ADVISORY COMMITTEE

~~The Axillary Services Liaison is responsible for chairing the Havener Advisory Committee (HAC). The HAC~~ **Havener Advisory Committee (HAC) is a committee** ~~serves~~ **to gather feedback regarding services rendered by the Office of Student Involvement, Havener Center, Reservations OfficeEvents and Hospitality Services, Innovation Lab, common space for students, eteand other related services.** The committee will consist of members from Student Council Associate Organizations in addition to general voting members and Ad-Hoc members selected by the Axillary Services Liaison. This will help SAFB to delegate funds accordingly, recommend changes to the existing services, and take on additional responsibilities as deemed necessary by the officers, executive committee, or general body. The Havener Advisory Committee has one chair, ~~and the chair is the Axillary~~ **Auxiliary** Services Liaison ~~Lead.~~

225220. HEALTH SERVICES ADVISORY COMMITTEE

~~The Professional and Wellness Services Liaison is responsible for chairing the Health Services Advisory Committee (HSAC). The HSAC~~ **Health Services Advisory Committee (HSAC) is a committee** ~~serves~~ **to gather feedback regarding Student Health, Counselling Services, and Miner Wellness.** The HSAC will consist of Student Council Associate Organization members and Ad-Hoc members selected by the Professional and Wellness Services Liaison. These committees will aid SAFB in delegating funds accordingly, recommend changes to the existing services, and take on additional responsibilities as deemed necessary by the officers, executive committee, or general body. The Health Services Advisory Committee has one chair, ~~and the chair is the Wellness and Professional Services Liaison~~ **Lead.**

230225. CAREER SERVICES ADVISORY COMMITTEE

~~The Wellness and Professional Services Liaison is responsible for chairing the Career Services Advisory Committee (GSAC). The GSAC~~ **Career Services Advisory Committee is a committee** ~~serves~~

to gather feedback regarding Career Services. The CSAC will consist of Student Council Associate Organization members and Ad-Hoc members selected by the Professional and Wellness Services Liaison. These committees will aid SAFB in delegating funds accordingly and recommend changes to the existing services. The Career Services Advisory Committee has one chair, ~~and the chair is~~ the Wellness and Professional Services ~~Liaison~~**Lead**.

235230. LEADERSHIP DEVELOPMENT COMMITTEE

The Leadership Development Committee is responsible for coordinating Student Council's effort to develop and recognize leaders throughout Missouri S&T. These efforts include an event to recognize leaders across campus, programming to promote leadership skills for both new and experienced leaders, and any other tasks assigned to it by the officers, executive committee, or general body. The Leadership Development Committee has one chair, **the Leadership Development Lead**.

240235. CAMPUS INFRASTRUCTURE COMMITTEE

The Campus Infrastructure Committee is responsible for addressing all campus physical and technological issues and concerns in a timely manner and reporting on the progress of these issues. The committee is responsible for inspection of buildings on campus, meetings with the Missouri S&T Director of Design and Construction Management, meetings with the Missouri S&T Chief Information Officer, attending meetings regarding safety and accessibility of campus facilities, and any other tasks assigned to it by the officers, executive committee, or general body. The Campus Infrastructure Committee ~~is chaired by one person~~ **has one chair, the Campus Infrastructure Lead**.

250240. COLLEGE OF ARTS, SCIENCE, & EDUCATION (CASE) LEAD COMMITTEE

The **College of Arts, Science, & Education (CASE)** Committee shall be responsible for overseeing the policy needs and concerns of the academic departments that fall under the College of Arts, Sciences, & Education. These include concerns regarding curriculum, faculty and staff, growth needs, student advocacy, and any other tasks assigned to it by the officers, ~~eExecutive eCommittee~~, or general body. This committee will further send representatives to the CASE Council and to each department within the college. All members of this committee must be from the CASE. This Committee is chaired by one person, the College of Arts Sciences & Education Lead.

255245. COLLEGE OF ENGINEERING & COMPUTING LEAD COMMITTEE

The ~~eCollege of eEngineering & eComputing (CEC) eCommittee~~ shall be responsible for overseeing the policy needs and concerns for all of the academic departments that fall under the College of Engineering & Computing. These include concerns regarding curriculum, faculty and staff, growth needs, student advocacy, and any other tasks assigned to it by the officers, executive committee, or general body. This committee will further send representatives to the College of Engineering & Computing Council and to each department within the college. All members of this committee must be from the ~~College of Engineering~~**CEC**. This Committee is chaired by one person, the College of Engineering & Computing Lead.

260250. KUMMER COLLEGE OF INNOVATION, ENTREPRENEURSHIP, AND ECONOMIC DEVELOPMENT COMMITTEE

The Kummer College of Innovation, Entrepreneurship, and Economic Development eCommittee shall be responsible for overseeing the policy needs and concerns for all of the academic departments that fall under the Kummer College of Innovation, Entrepreneurship, and Economic Development. These include concerns regarding curriculum, faculty and staff, growth needs, student advocacy, and any other tasks assigned to it by the officers, executive committee, or general body. This committee will further send representatives to the Kummer College of Innovation, Entrepreneurship, and Economic Development Council and to each department within the college. All members of this committee must be from the Kummer College of Innovation, Entrepreneurship, and Economic Development. This Committee is chaired by one person, the College of Engineering & Computing Kummer College Lead.

255. ACADEMIC RESOURCES COMMITTEE

The Academic Resources Committee serves to assess and improve the resources, buildings, and services available to students for academic purposes, such as LEAD, the Writing Center, the Curtis Laws Wilson Library, the SDELC, or any other resource to assist students academically. This committee will send representatives to any committees created by other departments to oversee academic resources on campus. The Academic Resources Committee has one chair, the Academic Resources Lead.

270290. REPRESENTATIVE AT LARGE COMMITTEE

The Representative at Large Committee, when active, shall be responsible for representing and informing the Student Body on issues not being taken up by other committees, particularly including but not limited to issues related to non-university-approved housing, issues regarding membership and recruitment for Student Council, and the internal matters and proceedings of Student Council. The committee must also complete any other tasks assigned to it by the officers, executive committee, or general body. The Representative at Large Committee shall be chaired by the Membership Liaison and shall consist of only Representatives at Large. Not all Representatives at Large must be assigned to this committee. If there are not at least 10 Representatives at Large assigned to this committee, it shall be inactive.

295. AD-HOC COMMITTEES

The Student Body President holds the power to form ad-hoc committees as necessary and appoint the membership of said committees. When the ad-hoc committee has fulfilled its original purpose, it shall be dissolved. The officers can choose to allow members of Student Council to serve on an ad-hoc committee in place of a regular standing committee. These groups will be used to fulfill duties of special interest or that require special members. The volunteers in these groups do not have the powers of a Student Council Member unless already on Student Council.

265310. STUDENT ACTIVITY FINANCE BOARD (SAFB)

Section 1.

The SAFB shall be responsible for the appropriation of all student activity fees. The SAFB shall consist of a Direct Student Funding (DSF) committee and an External Funding Fees (EFC)

committee. Standing rules for the SAFB will be outlined in the "SAFB Code". The code will be reviewed each spring by the ~~Treasurer~~ **Vice President of Operations** and SAFB Chair and amendments must be approved by the Student Council with a two-thirds majority vote.

530320. ST PAT'S BOARD

2405. COMMITTEE LEAD AND LIAISON EVALUATION AND REPORTING STRUCTURE

Section 1.

The reporting structure shall be described as follows:

- a. The Vice President of Outreach and Engagement, Vice President of Operations, Vice President of Student Services, and Vice President of Academic Affairs shall report to the Student Body President.
- b. The Public Relations ~~Lead~~ **Liaison**, Leadership Development Lead, Community Liaison, Student Diversity Liaison, ~~Member at Large Committee Chair~~, and St. Pat's Board President shall report to the Vice President of Outreach and Engagement.
- c. The two Executives-at-Large, the Clerk of the Council, and the Membership Liaison shall report to the Vice President of Operations.
- d. The Campus Infrastructure Lead, Wellness and Professional Services ~~Liaison~~ **Lead**, and Auxiliary Services ~~Liaison~~ **Lead** shall report to the Vice President of Student Services
- e. The College of Engineering and Computing ~~Committee Chair~~ **Lead**, College of Arts, Sciences, and Education ~~Committee Chair~~ **Lead**, the Kummer College ~~Committee Chair~~ **Lead**, and the Academic Resources Lead shall report to the Vice President of Academic Affairs.
- f. The **Student Body** President shall decide to whom any ad-hoc committee chairs report.

Section 2.

The evaluation process shall be administered by the officer to whom the executive committee member reports.

210410. DUTIES OF STANDING EXECUTIVE LEADS AND LIAISONSCOMMITTEE MEMBERS

Section 1.

Leads of Standing committee chairs shall:

- b. Call committee meetings as recommended by the Vice President of ~~Operations~~ **to which they report**,
- c. e-Ensure that the committee carries out duties as specified in these By-Laws and assumes any other duties assigned to that committee by the Student Council Officers,
- f. Assume any **additional** responsibilities as defined by the officers or these By-Laws.

410415. COMPENSATION

- f. Student Activity Finance Board ~~Lead~~**Chair**: \$500.00

Section 3.

If another student is elected to replace a position vacated during a semester, that student can receive the remaining compensation for the specific position as outlined in By- Law 4150 Section 1.

420. EXECUTIVE COMMITTEE

Section 2.

The purpose of the executive committee will be to make short-term decisions between Student Council meetings and to make suggestions for changes to items of business presented for inclusion in the agenda. They may also deny an item of business be placed on the agenda as outlined in By- Law 300-050 Section 1.

Section 3.

All executive members, including executive leads, executive liaisons, executive assistants, and executives at large must maintain a Cumulative GPA greater than or equal to 2.50 and must maintain good academic standing to be eligible to serve on the Executive Committee.

Section 5.

~~Any eligible member of Student Council may be elected by a majority vote to be one of the two Executives at Large members of the executive committee. It shall be the intent of these positions to increase representation of new and/or senior Student Council members to the executive committee. Elections shall occur for both positions at the final Student Council meeting of each academic year or when a position becomes vacant due to removal or resignation of one of the Executives at Large positions. An Executive at Large member will be removed if they are no longer a member of Student Council and may be removed by two-thirds (2/3) vote of Student Council for not fulfilling their duties as listed below:~~

- ~~a. Regularly attend the meetings of the executive committee.~~
- ~~b. Perform any duties the Constitution, By Laws, President, or any Vice President may demand.~~
- ~~c. Chair any presidential inquiry as directed by Student Council.~~
- ~~d. Serve as parliamentary assistants~~

Section 56.

Executive Leads, and executive liaisons may be removed from office for failing to fulfill their duties or the code of conduct of Student Council. The removal may be initiated by either the Vice President of Operations or Student Body President. In order for removal to take place both the Vice President of Operations and Student Body President must agree on the decision and receive counsel from the Student Council Advisor before the decision is finalized. Reasoning for removal must be presented to the Executive Lead. or executive liaison at minimum 3 days (72 hours) before the member is removed. The committee lead or executive liaison may appeal the decision in that time to the officer team of Student Council and be reinstated after a hearing by a majority

vote of the officer team. If the Executive Lead, or executive liaison chooses not to appeal by notifying the President or Vice President of Operations, the removal goes into effect immediately.

Only the officers shall have the power to make ~~personal~~ **personnel** decisions, including the appointment and **recommendation for** removal of executive leads and liaisons.

Section 67.

The agenda for **Executive Committee meetings** shall be set by the Vice President of Operations. Items may be added by a majority vote of the officers.

421. AUXILIARY SERVICES LEAD

The Auxiliary Services Lead is responsible for keeping Student Council informed on all matters relating to any department or service the university considers to be an "Auxiliary Service," particularly the Havener Center, Innovation Lab, Student Involvement, Events and Hospitality Management, common areas on campus, Athletics, recreational facilities, and any other related services. The lead should maintain contacts within the departments that manage these auxiliary services and report back to Student Council with any updates, as well as inform these contacts of the opinions given by Student Council. The Auxiliary Services Lead is the chair of the Fitness and Recreation Advisory Committee and the Havener Advisory Committee.

422. WELLNESS AND PROFESSIONAL SERVICES LEAD

The Wellness and Professional Services Lead is responsible for keeping Student Council informed on all matters relating to health and career services, including the Student Health office, Miner Wellness and Counseling Services, and the Career Opportunities and Employer Relations office, as well as any other relevant departments or services. The lead should maintain contacts within the departments that manage these services and report back to Student Council with any updates, as well as inform these contacts of the opinions given by Student Council. The Wellness and Professional Services Lead is the chair of the Health Services Advisory Committee and the Career Services Advisory Committee.

423. LEADERSHIP DEVELOPMENT LEAD

The Leadership Development Lead is responsible for coordinating Student Council's effort to develop and recognize leaders throughout Missouri S&T. These efforts include an event to recognize leaders across campus, programming to promote leadership skills for both new and experienced leaders, and any other tasks assigned to them by the officers, executive committee, or general body. The Leadership Development Lead chairs the Leadership Development Committee.

425. COLLEGE OF ARTS, SCIENCE, & EDUCATION LEAD

The College of Arts, Science, & Education (CASE) Lead shall be responsible for overseeing the policy needs and concerns of the academic departments that fall under the College of Arts, Sciences, & Education. These include concerns regarding curriculum, faculty and staff, growth needs, student advocacy, and any other tasks assigned to them by the officers, Executive Committee, or general body. The CASE Lead is the chair of the CASE Committee.

426. COLLEGE OF ENGINEERING & COMPUTING LEAD

The College of Engineering & Computing (CEC) Lead shall be responsible for overseeing the policy needs and concerns for all of the academic departments that fall under the College of Engineering & Computing. These include concerns regarding curriculum, faculty and staff, growth needs, student advocacy, and any other tasks assigned to them by the officers, executive committee, or general body. The CEC Lead is the chair of the CEC Committee.

427. KUMMER COLLEGE LEAD

The Kummer College Lead shall be responsible for overseeing the policy needs and concerns for all of the academic departments that fall under the Kummer College. These include concerns regarding curriculum, faculty and staff, growth needs, student advocacy, and any other tasks assigned to them by the officers, executive committee, or general body. The Kummer College Lead is the chair of the Kummer College Committee.

275428. ACADEMIC RESOURCES LIAISON LEAD

The Academic Resources ~~Liaison~~ **Lead** serves as an intermediary between the various buildings, services, and organizations on campus that provide resources to students that benefit them academically. Examples of these buildings, services, and organizations include, but are not limited to: LEAD, the Writing Center, the Curtis Laws Wilson Library, the SDELC, and any other groups that approach Student Council with the goal of helping students academically. The ~~liaison-lead~~ **should** keep in contact with the heads of these various groups and report back to Student Council about what new academic services are being offered to students, which ones are changing, which ones are being terminated, etc., with the goal being to keep students informed and to collect feedback from students regarding these services being provided to them. The ~~Academic Services-Resources Liaison-Lead~~ **is a position meant for one person and reports to the Vice President of Academic Affairs-the chair of the Academic Resources Committee.**

245429. PUBLIC RELATIONS LEAD LIAISON

The Public Relations ~~Committee-Liaison~~ **is** responsible for marketing Student Council to campus, students, prospective students, and the community. The ~~committee's~~ **duties** include publicizing and promoting Student Council events and activities, recruiting Student Council members, maintaining the Student Council website, and any other tasks assigned to ~~it~~ **them** by the officers, ~~E~~ **Executive Ce**committee, or general body. The ~~Public Relations Committee has one chair, the Public Relations Lead.~~

~~280~~**430**. COMMUNITY LIAISON

~~285~~**431**. STUDENT DIVERSITY LIAISON

~~290~~**432**. MEMBERSHIP LIAISON

~~295~~**433**. CLERK OF THE COUNCIL

490. EXECUTIVES AT LARGE

Any eligible member of Student Council may be elected by a majority vote to be one of the two Executives-at-Large members of the executive committee. It shall be the intent of these positions to increase representation of new and/or senior Student Council members to the executive committee. Elections shall occur for both positions at the final Student Council meeting of each academic year or when a position becomes vacant due to removal or resignation of one of the Executives-at-Large positions. An Executive-at-Large member will be removed if they are no longer a member of Student Council and may be removed by two-thirds (2/3) vote of Student Council for not fulfilling their duties as listed below:

- a. Regularly attend the meetings of the executive committee.
- b. Perform any duties the Constitution, By-Laws, President, or any Vice President may demand.
- c. Chair any presidential inquiry as directed by Student Council.
- d. Serve as parliamentarian assistants.

~~430~~**495**. AD-HOC AND EXECUTIVE ASSISTANTS

~~Section 1.~~

~~The Student Body President holds the power to form ad-hoc committees as necessary and appoint the membership of said committees. When the ad-hoc committee has fulfilled its original purpose it shall be dissolved. The officers can choose to allow members of Student Council to serve on an ad-hoc committee in place of a regular standing committee.~~

~~Section 12.~~

~~Executive assistants may be appointed by the officers to serve specific short and long-term roles. The Executive Assistant will be responsible for fulfilling the duties set forth by the officers and attend general Student Council meetings and Executive Committee meetings. The executive assistant has the power to vote on the executive committee.~~

510325. DIRECT STUDENT FUNDING APPROVAL

520335. DSF RECOMMENDATION ADVISORY GROUP

530335. EXTERNAL FUNDING CONTRIBUTION AND EQUIPMENT AND CONTINGENCY APPROVAL

590440. BUDGETARY GUIDELINES

Section 1.

The Student Council budget shall be prepared each September for the following academic year by the ~~Treasurer~~ **Vice President of Operations**. The budget shall follow the guidelines set forth by the Student Activity Finance Board.

Section 2.

Committees may have budgets for projects within the Student Council budget. These project budgets shall be used for that committee's projects, which shall include any activity in which the committee can actively participate. These budgets must receive approval from the ~~Treasurer~~ **Vice President of Operations**. The Student Council Officers may increase or decrease the budget of any committee if it is deemed in the best interest of Student Council.

Section 5.

Expenditures of Student Council shall require a purchase order to be filled out. The purchase order shall require approval from the appropriate source. The purchase order, **if on paper**, must include the signature of the Vice President of Operations and shall be kept on file ~~by the Treasurer~~.

600520. RECOGNIZED STUDENT ORGANIZATIONS (RSO)

Section 1.

The Vice President of Engagement and Outreach shall be responsible for the recommendation of all RSO candidates. ~~The VPX,~~ **and** shall work with the office of ~~S~~student life-Involvement to create **and maintain** a process ~~with~~ **by** which to approve new RSOs.

Section 2.

The Vice President of Engagement and Outreach shall chair the RSO recommendation committee which is responsible for providing a final recommendation to student affairs with regards to an organization's qualifications for becoming an RSO. The committee shall consist of no less than four (4) student council executive members selected by the ~~VPEO~~ **X**, At least one of whom serves on the leadership development committee ~~of the RSO committee~~.

Section 3.

The **Vice President** of Engagement and Outreach must ~~make contact with~~ RSO ~~—~~ candidates within two weeks of being notified by the office of Student Involvement of their eligibility to present while class is in session.

Section 4.

Members of the **parent or** governing organization that the ~~potential organization~~ **RSO candidate** will fall under may attend the RSO committee meeting ~~if they so desire~~ **at their discretion.**

510630. STUDENT-FACULTY COMMITTEES

Section 2.

The student serving on these committees shall be required to report the meeting to the Vice President of Academic Affairs. ~~The information will be included in the minutes~~

Section 3.

All appointment changes shall be made by the Vice President of Academic Affairs **are** subject to approval by the Student Council Officers.

470901. EMERGENCY POWERS ACT

1000. COLLECTED REGULATIONS AND AGREEMENTS

Section 1.

All By-Laws appearing with numbers beyond 1000 shall become part of the "Collected Regulations and Agreements of Student Council", and each item is known as a "Title" of the Collected Regulations and Agreements. Any items passed to this collection are to be externally facing rules which meet one of the following criteria:

- a. Defines a line item on the Student Activity Fee.
- b. Authorizes the construction of a major project or building which will require continued maintenance or funding.
- c. Agrees to procedures, rules, or guidelines created in conjunction with a department within the University.
- d. Sets rules to be enforced by another authority within the University.
- e. Creates or updates any other agreement which should be permanent record.

Section 2.

Changes or amendments to the Collected Regulations and Agreements may be done with the regular By-Law amendment procedure. If a particular Title of this collection defines a higher standard for approval or amendment, that standard must be used instead.

Section 3.

All Titles shall contain a list of the departments or organizations by which they were approved to demonstrate that they were agreed upon and prevent amendments without proper approval and notification. This may be done as an addendum to the approval date used for other By-Laws.

Section 4.

No Title may be amended or suspended without the approval of all parties involved in its creation. No part of By-Law 1000 may be suspended by vote.

Approved (by a margin of NUMBER in favor, NUMBER against / unanimously) on the
DAY of MONTH, YEAR

NAME OF PRESIDENT
Student Body President

NAME OF OFFICER
Vice President, POSITION

NAME OF OFFICER
Vice President, POSITION

NAME OF OFFICER
Vice President, POSITION

NAME OF OFFICER
Vice President, POSITION

PENDING