

Constitution of The Student Council of The Missouri University of Science and Technology

Student Council Officer Core

September 2020

Article I: Name and Insignia

Section 1 - NAME

1. The name of the organization shall be "The Student Council of the Missouri University of Science and Technology", which shall hereafter be referred to as "Student Council".

Section 2 - INSIGNIA

1. The official insignia of the organization shall be as shown in Figure 1



Figure 1: Insignia of Student Council

Section 3 - LOGO

1. The official logo of the organization shall be as shown in Figure 2.



Figure 2: Logo of Student Council

Article II: PURPOSE

Section 1 - PURPOSE

1. The purpose of Student Council shall be to:
 - (a) Represent the interests of the student body in student, University, and governmental affairs.
 - (b) Provide services that improve the quality of life of Missouri S&T students.
 - (c) Keep the student body informed of relevant issues.
 - (d) Oversee and regulate student activities, organizations, and funds in the interest of the student body
 - (e) Maintain a positive relationship between the student body, campus administration, and the local community.
 - (f) Serve as the chief representative body of students at Missouri S&T.

ARTICLE III: DUTIES AND POWERS OF THE STUDENT COUNCIL

Section 1 - DUTIES

1. It shall be the duty of the Student Council to keep the student body informed on topics of particular interest to the student body

Section 2 - POWERS TO ALLOCATE FUNDS

1. Student Council shall recommend allocation of funds, equipment, facilities, and other resources available for student use or provided by the student body.
2. Student Council shall have access to all records pertaining to these resources

Section 3 - POWER TO REVOKE RSO STATUS

1. Student Council may request the Academic Council and the Student Affairs Committee to revoke the constitution of any organization if a situation warrants such action.
2. The recommended revocation will require a three-fourths (3/4) vote of all voting Student Council members

ARTICLE IV: NON-DISCRIMINATION

Section 1 - NON-DISCRIMINATION POLICY

1. The Missouri S&T Student Council will not discriminate against any student for reason, including but not limited to:
 - (a) Race
 - (b) Color
 - (c) Religion
 - (d) Sex
 - (e) Sexual Orientation
 - (f) National origin
 - (g) Age
 - (h) Disability
 - (i) Socioeconomic status
 - (j) Status as a veteran
2. This policy shall not be interpreted in such a manner as to violate the legal rights of religious organizations or military organizations associated with the Armed Forces of the United States of America.

ARTICLE V: MEMBERSHIP

Section 1 - ELIGIBILITY

1. Any student of Missouri S&T is eligible to be a member of Student Council

Section 2 - GENERAL MEMBERSHIP

1. The classes of membership shall be comprised of: Associate, Organizational Representative, Departmental Representative, Member-At-Large, and Associate Organization Representative.
2. A member may not fall into multiple classes of voting membership.

Section 3 - ASSOCIATE MEMBERS

1. Any student may apply to be an associate member of Student Council.

2. The Student Council Vice President of Operations shall handle all applications for Associate Membership.
3. All eligible members of the Executive Committee shall be considered Associate Members.
4. Associate members shall not have the right to vote during any general or special Student Council meetings, unless granted the right to vote by another class of membership.

Section 4 - ORGANIZATIONAL REPRESENTATIVES

1. All Recognized Student Organizations, excluding those that serve as a governmental or coordinating body, will be allowed to have Organizational Representatives.
2. Recognized Student Organizations shall be apportioned Organizational Representatives based on the following formula:
 - (a) 5-59 members: 1 Organizational Representative
 - (b) 60+ members: 2 Organizational Representatives
3. An Organizational Representative must meet both Student Council and their Recognized Student Organization's eligibility requirements. Organization Representatives shall have the right to vote during all general and special Student Council meetings.

Section 5 - DEPARTMENTAL REPRESENTATIVES

1. Every academic department on campus will be apportioned one Departmental Representative.
 - (a) Every department will receive exactly one representative that also serves on the department's Student Advisory Committee.
 - i. In the event that there is not a Student Advisory Committee, the department chair and Student Council Officers may agree on a representative.
 - (b) Departmental Representatives must meet the Student Council eligibility requirements and have a declared major within the represented department.
 - (c) Departmental Representatives shall have the right to vote during all general and special Student Council meetings.
 - (d) The representative shall represent the interests of all the students enrolled in the representative's academic department.
 - (e) The representative shall also be available as a resource to students from another academic department, but enrolled in a course offered by the representative's department.

Section 6 - MEMBERS-AT-LARGE

1. Only students who do not live in University approved housing or have been voting members of Student Council for two full semesters are eligible to be elected Members-At-Large.

2. The purpose of the Member-At-Large position is first, to represent off-campus students, and secondly, to retain experienced members.
3. The number of Members-At-Large positions shall be specified in the By-Laws.
4. Elections for Members-At-Large shall be held at the second general Student Council meeting of each semester with the positions being advertised for no less than two weeks.
5. After the second General Student Council meeting, any student may submit an application to the Vice President of Operations to become a Member-At-large. A special election shall be held at the first General Student Council meeting after the application is approved.
6. Any officer who has served a full term shall receive Member-At-Large position.
7. The Member-At-Large positions filled by past officers shall not count towards the maximum number of positions available.
8. Members-At-Large shall have the right to vote during all general and special Student Council meetings.
9. Members-At-Large shall not represent another organization.

Section 7 - ASSOCIATE ORGANIZATION REPRESENTATIVES

1. Recognized Student Organizations considered governing or coordinating bodies may elect to send a representative to Student Council.
2. A list of eligible Recognized Student Organizations shall be maintained by the Vice President of Operations.
3. Associate Organization Members shall be given an opportunity to present a report of their organization's activities at all Student Council meetings.
4. Associate Organization shall be excused from the duties found in Article V, Section ~~9.1.b~~ **8.1b**
5. Only Associate Organization Representatives from Recognized Student Organizations considered solely coordinating bodies shall have the right to vote during all general and special Student Council meetings.

Section 8 - DUTIES OF MEMBERS

1. Upon becoming a member of Student Council, each member shall:
 - (a) Attend regular Student Council meetings unless excused by the Student Body President or Vice President of Operations; a representative may have no more than three (3) unexcused absences during an academic year,
 - (b) Be active on and attend the meetings of at least one Student Council committee unless otherwise excused by the committee chair or the Vice President of Operations; a representative may have no more than one (1) unexcused committee meeting absence during a semester,

- (c) Voice the opinions of ~~his/her~~ **their** constituents during Student Council discussions and vote accordingly if eligible,
- (d) Inform constituents of the results of these votes,
- (e) Regularly report to inform constituents of issues and proceedings of Student Council, campus-wide activities, referendums, and other issues affecting the student body, and
- (f) Assume any ~~addition~~ **additional** duties that the executive committee, the By-Laws, or Student Council may assign.

Section 9 - MEMBER REMOVAL

1. All members shall continue to serve on Student Council until they resign, are expelled by the Student Council, are replaced by their organization, or terminate their enrollment at Missouri S&T.
2. The provisions to expel members who do not fulfill their duties shall be defined in the By-Laws.

Section 10 - PROXIES

1. Housing Representatives, Organizational Representatives, and Associate Organization Representatives who have been excused from attending a Regular or Special Student Council meeting may elect to send a proxy.
2. The proxy must meet the same eligibility requirements as the original member.
3. The Housing Representative, Organizational Representatives, and Associate Organization Representatives shall notify the Student Council Vice President of Operations twenty-four (24) hours prior the Student Council meeting the proxy will attend.
4. If the proxy already has voting rights at Regular or Special Student Council meetings, they do not gain an additional vote.

ARTICLE VI: OFFICERS AND ADVISORS

Section 1 - OFFICERS

1. The Officers of the Student Council shall consist of a Student Body President, Vice President of Engagement and Outreach, Vice President of Operations, Vice President of Student Services, and Vice President of Academics.

Section 2 - ELECTION OF STUDENT BODY PRESIDENT

1. The President of Student Council shall act as the Student Body President and shall be elected by a majority of a student body referendum.
2. Campaign rules and election procedures of the Student Body President shall be determined in the By-Laws.

Section 3 - ELECTION OF OTHER OFFICERS

1. Officers other than the Student Body President shall be elected by a majority of a ballot vote at the first general Student Council meeting after the campus-wide elections of Student Body President.
2. Election procedures beyond these requirements shall be determined by the By-Laws.

Section 4 - TERMS OF OFFICE

1. The terms of the new officers shall begin at the final General Body meeting of the Spring Semester.
2. Between their election and their taking office, the new offices will shadow the existing officers so as to better transition into their positions.

Section 5 - REMOVAL OF OFFICERS

1. Any officer who does not fulfill the duties described in Article 6, Section 8 of this article shall be subject to a vote of removal. Any officer may be voted upon for removal if they fail to conduct themselves in a professional manner, fail to positively represent Student Council or Missouri S&T, fail to uphold the honor code, or break any state or federal laws.
2. Any member may start the removal process by Speaking to the Advisor or President. The Advisor or President will decide if the officer should be voted upon for expulsion.
3. The officer in question will have the right to due process. They will be notified of the charges brought against them, at least ten days before the vote for removal will take place. The officer will be given an opportunity to speak to the General body in their defense and may have two witnesses speak on their behalf. Officers who have successfully been removed may request an appeal if new evidence has been acquired that was not available at the time of voting for removal if the officer's right to due process was violated.
4. Once an officer is removed, they may only be reinstated through an appeal process outlined in the By-Laws.
5. In order to remove an officer, a vote of three-fourths (3/4) majority of Student Council representatives must vote in favor of the removal. The vote must be taken at a regular Student Council meeting.

Section 6 - LINE OF SUCCESSION

1. In the event that the Student Body President vacates his or her elected office, the Vice President of Engagement and Outreach shall assume the duties of the Student Body President for the remainder of the term.
2. In the event that any other officer vacates his/her office, the Student Body President shall appoint a student to temporarily assume the duties of that office.
3. At the next general Student Council meeting, nominations and elections shall be held for the vacant office.
4. In the event that more than one officer vacates his or her elected office, the order of presidential succession shall be the order in which the officers are listed in Section 1.

Section 7 - VOTING RIGHTS OF OFFICERS

1. The officers shall not vote at Student Council meetings, except that the chair may vote when the vote would change the result.
2. The order of succession with respect to the chairing of a Student Council meeting is the order in which the officers are listed in Section 1, subsection 1.

Section 8 - DUTIES OF OFFICERS

1. The Student Body President shall be responsible for all actions of Student Council and shall:
 - (a) Hold full executive authority in Student Council subject to the executive committee,
 - (b) Act as chair at meetings of the Student Council,
 - (c) Represent the student body in all inter-campus and extra-campus capacities as the Student Body President,
 - (d) Report to the Student council regarding external issues,
 - (e) Work in conjunction with the Vice President of Operations and members and the executive committee to prepare Student Council's budget,
 - (f) Have authority to authorize and sign for expenditures within the Student Council budget,
 - (g) See that the Constitution and By-Laws of Student Council are followed,
 - (h) See that the other officers fulfill their responsibilities,
 - (i) See that the Student Council as a whole accomplishes its goals and fulfills its responsibilities and purposes,
 - (j) Call special meetings of Student Council,
 - (k) Appoint ad-hoc committees and executive assistants as defined in the By-Laws, and
 - (l) Assume any additional responsibilities that the By-Laws or Student Council may demand.
2. The Vice President of Engagement and Outreach shall be responsible for ensuring that Student Council collects feedback from students, helps manage Student Council's presence, and shall:
 - (a) Act as chair in the absence of or at the request of the Student Body President,
 - (b) Be prepared to assume the duties of the Student Body President at any time,
 - (c) See that the student body is represented and informed in campus decisions and affairs,
 - (d) Report to the Student Council on campus issues,
 - (e) Be responsible for publicity of issues and events outside of Student Council pertaining to Student Council or the student body of Missouri S&T,
 - (f) Administer Campus Concerns Form and coordinate with the other Officers to ensure the distribution of Campus Concerns Form results among committees,
 - (g) Maintain channels for students to express opinions,

- (h) Ensure that summaries of Student Council meetings are published with the consent of the president either on the Student Council website or through the Missouri Miner and made available to all students to keep the student body informed of student issues,
 - (i) Encourage all Missouri S&T students to seek representation,
 - (j) Assume any additional responsibilities that the Student Body President, By-Laws, or Student Council may demand.
3. The Vice President of Operations shall be responsible for overseeing all funding related to Student Government and record-keeping functions related to Student Government and shall:
- (a) See that all expenditures of Student Council funds, including expenditures of Student funds that have been appropriated to other organizations, are in accordance with University and Student Council policy and do not conflict with any budgets approved by the ~~s~~Student Council,
 - (b) See that all financial transactions of Student Council are executed in a timely fashion,
 - (c) Use his or her signature to represent Student Council on all financial documents affecting Student Council funds,
 - (d) Ensure Student Council has adequate supplies and maintain the Student Council Office,
 - (e) Report regularly to the Student Body President and **the Student Council body about** transactions involving Student Council funds which have taken place since the previous report,
 - (f) Recommend for Student Council approval any changes in the Council's approved budget or in the budget of any organization provided with Student Council Funds,
 - (g) Provide Student Council honor cords and stoles to all eligible members as described in the By-Law 460,
 - (h) Provide Student Council recognition pins to all eligible members as described in By-Law 460,
 - (i) Record the minutes of all meetings of Student Council,
 - (j) See that all minutes, agendas, and related materials are available to all Student Council members twentyfour (24) hours prior to any scheduled meeting to allow members to review them before the meeting to which the materials pertain,
 - (k) Set the calendar of General Student Council meetings for each academic year in accordance with Article IX and make that calendar available to all University affiliates at least one week before the first meeting of each academic year,
 - (l) See that copies of the current Constitution and By-Laws are available to Student Council members,
 - (m) Maintain a file of actions and resolutions approved by the Student Council,
 - (n) Maintain attendance records,
 - (o) Maintain the Student Council's roster of members and eligible Recognized Student Organizations,
 - (p) Inform the executive committee when a member has failed to fulfill his or her duties,
 - (q) Handle all applications for membership,
 - (r) Act as parliamentarian during General Body meetings, and

- (s) Assume any additional responsibilities that the By-Laws or Student Council may demand.
4. The Vice President of Student Services shall be responsible for advocating for student services offered outside departments and organizations subsidized by Student Fees and shall:
 - (a) Serve as a liaison with all boards, committees, and other decision making groups which appropriate or recommend the appropriation of Student Activity Fee revenue,
 - (b) Coordinate Student Council's efforts to improve various service provided to students,
 - (c) Maintain relationships with Associate Vice Chancellor of Student Affairs,
 - (d) Assist with soliciting feedback regarding student services,
 - (e) Provide feedback and appropriate information to advise the Student Activity Finance Board with decision in allocating money for services,
 - (f) Assume any additional responsibilities that the By-Laws or Student Council may demand.
 5. The Vice President of Academic Affairs shall be responsible for issues relating to the quality of instruction, the relationship between students and faculty, and the resources that support student success in academic areas:
 - (a) The Vice President for Academic Affairs shall maintain relationships with the Deans of the Colleges the Vice Provost for Academic Support,
 - (b) Coordinate Student Council's efforts to improve academic services provided to students,
 - (c) Assist with soliciting feedback regarding academic services,
 - (d) Represent students at the Chancellor's Student Success Committee,
 - (e) Appoint students to University committees,
 - (f) Assume any additional responsibilities that the By-Laws or Student Council may demand.
 6. Specific Student Council Executive Committee Members may report to a Student Council Officer. The specific reporting structure will be defined in the Student Council By-Law 435

Section 10 - ADVISORS

1. There shall be up to two faculty or staff Advisors elected by the Student Council.
2. Advisors shall have the right to attend ~~the~~ all meetings of Student Council and of the executive committee but shall not vote.
3. Advisors shall have the right to speak at Council Meetings.
4. Advisors shall be elected by a simple majority during regular Student Council meeting.
5. Advisors shall serve four-year terms.

ARTICLE VII: COMMITTEES

Section 1 - EXECUTIVE COMMITTEE

1. There shall be an executive committee of the Student Council. The membership of this committee shall be determined in the By-Laws.
2. The chair of this committee shall be the Vice President of Engagement and Outreach.
3. The executive committee shall meet prior to all regularly scheduled Student Council meetings.

Section 2 - STANDING COMMITTEES

1. The standing committees of the Student Council shall be established as prescribed in the By-Laws.
2. Chairs of standing committees are appointed by the officers.
3. The Student Body President shall have the ability to establish ad-hoc committees and appoint the chair as deemed necessary.

Section 3 - RIGHTS OF MEMBERS REGARDING COMMITTEES

1. All Student Council members shall have the right to sit in on any committee meeting.
2. A Student Council member attending a committee meeting of which ~~he/she is~~ they are not a member shall not have the right to speak unless granted permission by the committee chair.
3. ~~He/she~~ They shall not have the right to vote

ARTICLE VIII: MEETINGS

Section 1 - REGULAR MEETINGS

1. Student Council shall hold regular meetings every other week during the academic semester, providing an officer is present to serve as chair.

Section 2 - SPECIAL MEETINGS

1. Special meetings may be called by the Student Body President at any time and the Student Body President must call a meeting at the written request of twenty percent (20%) or more of the voting Student Council members.
2. Student Council members must be notified of the topic, place, and time of a special meeting at least three (3) days before the meeting.
3. An agenda must be provided to Student Council members twenty-four (24) hours prior to the meeting.
4. Only those items contained on this agenda shall be discussed or acted upon at the meeting.

Section 3 - QUORUM

1. A quorum for transactions of business shall consist of a **simple** majority of the total number of the voting members.

Section 4 - PARLIAMENTARY AUTHORITY

1. Unless conflicting with this Constitution or the Student Council By-Laws, the latest edition of Roberts Rules of Order, Newly Revised shall be used to to govern the proceeding of Student Council meetings.

ARTICLE IX: RULES AND REGULATIONS

Section 1 - LEGAL DISCLAIMER

1. Student Council will follow all federal and state laws and abide by the rules of the University.

Section 2 - CONDUCT

1. Student Council will uphold the University of Missouri System's Standard of Conduct and the Missouri S&T Honor Code.

ARTICLE X: CONSTITUTIONAL AMENDMENTS

Section 1 - PROPOSAL OF AMENDMENTS

1. Proposed amendments submitted to Student Council shall require a two-thirds (2/3) majority votes of Student Council members or a petition of at least ten percent (10%) of the student body to be considered for approval.
2. A petition must state the exact amendment along with the signatures.

Section 2 - PUBLICATION OF AMENDMENTS

1. The text of a proposed amendment approved by Student Council shall be submitted for publication in the campus student newspaper and posted on school bulletin boards for at least one week prior to voting on the amendment.

Section 3 - PASSAGE OF AMENDMENTS

1. Constitutional amendments may be passed by one of two methods.
 - (a) They may be submitted to a student body referendum, which will take place during ~~the week of September 15,~~ the week before Thanksgiving Break, or the election of Student Body President. A two-thirds (2/3) majority of the student body voting during such a referendum is required for passage.
 - (b) In the event that an amendment needs to be approved prior to a student body referendum, it may be put before the vote of Student Council, which will require a unanimous decision of voters cast for passage.

Section 4 - APPROVAL OF AMENDMENTS

1. Amendments to this constitution must be approved by ~~the Recognized Student Organization Recognition Committee.~~ **the Student Council Executive Board.**
2. Student Life will be notified of any amendments, and provided with of copy of the changes made.

1 ARTICLE XI: BY-LAWS

Section 1 - ESTABLISHMENT OF BY-LAWS

1. Student Council shall adopt By-Laws necessary to fulfill the responsibility and goals of Student Council.

Section 2 - AMENDMENT OF BY-LAWS

1. Amendments to the By-Laws must be submitted in written form and may be submitted by any member of Student Council.
2. A majority of votes cast at a regular meeting is required to amend the By-Laws.

ARTICLE XII: RATIFICATION

Section 1 - RATIFICATION REQUIREMENTS

1. This Constitution shall become effective immediately upon approval ~~by~~ **by** the student body in a special referendum with a majority of those voting constituting approval.

Section 2 - RESULT OF RATIFICATION

1. Upon ratification, this Constitution shall supersede any other Constitution previously in effect.

ARTICLE XIII: DEFINITIONS

Academic year: A time period beginning with the first day of class of a fall semester and ending with the last day of finals week of the immediately succeeding spring semester.

Full semester: The period from the first Student Council meeting to the last Student Council meeting in the semester.

Off-campus Student: Any student not living in University-approved housing.

General Student Council meeting: All meetings established by the Vice President of Operation's calendar.

Student Body: A group consisting of all persons currently enrolled in classes for Missouri S&T credit at Missouri S&T or recognized by the Missouri S&T Registrar's office as actively pursuing a degree at Missouri S&T.

Student Activity Fee: The semesterly student fees that the University designates as Student Activity Fees.

Student Council funds: Money that is deposited into the Student Council's University account.

Referendum: A special secret ballot vote

University-approved housing: Any residential unit defined by the Department of Student Involvement as University approved housing.

Missouri S&T: Missouri University of Science and Technology

Amended November 8, 2005

Amended March 1, 2013

Amended April 15, 2014

Amended March 6, 2017

Amended March 2020

Amended XX X 2021